



भारतीय प्रबंध संस्थान शिलाँग

Indian Institute of Management Shillong

Dr. APJ Abdul Kalam Centre for Policy Research and Analysis

**Recruitment of Fellows and Assistant Fellows under MMVAFP for the
Government of Arunachal Pradesh**

Dr APJ Abdul Kalam Centre for Policy Research & Analysis (Dr. Kalam Centre), IIM Shillong is looking for young, talented, innovative and dynamic professional candidates for the position of 35 Fellows and 65 Assistant Fellows. The Fellows and Assistant Fellows will be engaged by the Government of Arunachal Pradesh under various verticals/divisions/departments.

This program under Mukhya Mantri Viksit Arunachal Fellowship Programme (MMVAFP) for the Government of Arunachal Pradesh seeks to engage Indian students having Graduation from reputed Universities and institutions like IITs/IMs/ISB/TISS who will be given access to the planning and evaluation process within Government of Arunachal Pradesh and would be expected to supplement the activities within the Finance, Planning & Investment.

Purpose: It is designed to provide valuable experience to youth interested in social development sector and to cultivate young leaders, strengthen their understanding of the public administration and prepare them for greater leadership roles in future. To allow short term exposure of selected candidates with the different Verticals/Divisions/Units and planning process in the districts under Finance, Planning & Investment, Government of Arunachal Pradesh as "Fellows" and "Assistant Fellows".

Objectives of the Scheme:

- a) To allow young academic talents to be associated with the Department of Finance, Planning & Investment Department and to work for mutual benefit.
- b) It is an opportunity for young graduates/postgraduates and professionals to work with the State government.

- c) The "Fellows" and "Assistant Fellows" shall have an opportunity to know about the Government functioning and Developmental Policy issues in Government of Arunachal Pradesh and contribute to the Policy formulation by generating policy inputs such as empirical analysis, brief reports, policy papers, etc.
- d. These Fellows and Assistant Fellows will help identify problems in the design of programs, schemes and implementation processes through rigorously structured research projects, so that necessary improvement can be made to the policy implementation levels at implementation level.
- e. It will help the Fellows and Assistant Fellows in their career later. This program provides opportunities for professional growth and learning.

Career for Fellows

1	Name of Position	Fellows
2	Number of Positions	Thirty-Five (35) posts
3	Method of Recruitment	Written and Interview
4	Job type	Full Time (on Contract)
5	Age Limit	35 years of age as on the last date of application i.e 06-07-2025
6	Tenure	The period of Fellowship shall be at least twelve months but not exceeding 2 years. <i>Fellows not completing the requisite period and the assignments will not be issued any certificate.</i>
7	Remuneration	The Fellows will be paid lump sum fixed honorarium @ Rs 70,000/- (Rupees seventy thousand) only per month.
8	Modalities of the scheme	The Finance, Planning & Investment Department can take a maximum of 35 (thirty-five) "Fellows" for Fellowship at a time. The selected Fellows besides working in the District Planning Units under the Supervision of the Deputy Commissioner/ District Planning Officers and also in the Finance, Planning and Investment` Department. They will also be assigned to work for the office of Hon'ble the Chief

		<p>Minister, Hon'ble Minister in-charge of Finance/Planning and Chief Secretary's office as and when required.</p> <p>After selection of the candidates, Planning & Investment Division will send the offer to the selected candidates. Fellow will be placed in the District Planning Units who will work under the overall supervision of the Deputy Commissioners (DCs). Fellows will also be assigned duties in the headquarter.</p> <p>The concerned Head of Verticals/Divisions/Units of the Finance, Planning & Investment department and DCs shall be personally responsible for ensuring that the work program and output mutually agreed upon with the Fellows and Assistant Fellows are satisfactorily completed. The Fellows and Assistant Fellows shall be required to submit a brief report/paper at the end of their assignment to the concerned Head of Verticals/Divisions/Units of the Finance Planning & Investment department about their learning experience and tasks performed.</p> <p>The attendance record and the details of work supervision shall be maintained by the Finance, Planning & Investment Department (in the headquarter and by the respective DCs,</p> <p>It may be strictly observed that the conduct of the Fellows and Assistant Fellows and their access to the data shall be the sole responsibility of the concerned officers under whose disposal their services are placed.</p>
9	Tasks Related to Assignment & other	These Fellows will help identify problems in the design of programs, schemes and implementation processes

	tasks incidental thereon	<p>through rigorously structured research projects, so that necessary improvement can be made to the policy implementation levels at implementation level.</p> <ol style="list-style-type: none"> 1. To support the senior officers of the office of Hon'ble Chief Minister, Department of Finance, Planning & investment etc. 2. To supplement the analysis process within the Department of Finance, Planning & Investment, GoAP 3. To expedite office work and projects using technology and support the government in the process of transformation to Good Governance. 4. To assess the impact of development works/projects initiated by the Government. 5. To evaluate the challenges faced in project delivery and implementation. 6. Any other tasks assigned by the Competent Authority from time-to-time
10	Educational Qualifications	<p>Essential:</p> <ol style="list-style-type: none"> 1. Masters in any discipline 2. At least 60% marks in both Under Graduation and Post Graduation from Institutes of National Importance/Reputed Universities having a minimum of 60%. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Candidates with domain experience and from premier institutes like IITs/IIMs/ISB/TISS will be preferred. 2. Candidates with knowledge of Project Management skills, experience in implementing and monitoring of Government Schemes, ICT Experience, Proficient in using MS Office products like Word,

		Excel and PowerPoint. Exposure in using MS Projects or similar tools will be preferred.
11	Experience	Minimum 3 years of work experience in the relevant field is desired.
12	Place of Posting/Job Location	In any Departments/Districts of Arunachal Pradesh. The competent authority of GoAP will assign a job, and place of work as deemed fit based on the requirement and performance.
13	Capacity Building	Dr. Kalam Centre, IIM Shillong will provide an orientation program for the Fellows for 5 days.

Career for Assistant Fellows

1	Name of Position	Assistant Fellows
2	Number of Positions	Sixty-Five (65) posts
3	Method of Recruitment	Written and Interview
4	Job type	Full Time (on Contract)
5	Age Limit	35 years of age as on the last date of application i.e 06-07-2025
6	Tenure	The period of Fellowship shall be at least twelve months but not exceeding 2 years. <i>Fellows not completing the requisite period and the assignments will not be issued any certificate.</i>
7	Remuneration	The Assistant Fellows will be paid lump sum fixed honorarium @ Rs 60,000/- (Rupees sixty thousand) only per month.
8	Modalities of the scheme	The Finance, Planning & Investment Department can take a maximum of 65 (sixty-five) "Fellows" for Fellowship at a time. The selected Fellows besides working in the District Planning Units under the Supervision of the Deputy Commissioner/ District Planning Officers and also in the Finance, Planning and Investment` Department. They will also be

		<p>assigned to work for the office of Hon'ble the Chief Minister, Hon'ble Minister in-charge of Finance/Planning and Chief Secretary's office as and when required.</p> <p>After selection of the candidates, Planning & Investment Division will send the offer to the selected candidates. Fellow will be placed in the District Planning Units who will work under the overall supervision of the Deputy Commissioners (DCs). Fellows will also be assigned duties in the headquarter.</p> <p>The concerned Head of Verticals/Divisions/Units of the Finance, Planning & Investment department and DCs shall be personally responsible for ensuring that the work program and output mutually agreed upon with the Fellows and Assistant Fellows are satisfactorily completed. The Fellows and Assistant Fellows shall be required to submit a brief report/paper at the end of their assignment to the concerned Head of Verticals/Divisions/Units of the Finance Planning & Investment department about their learning experience and tasks performed.</p> <p>The attendance record and the details of work supervision shall be maintained by the Finance, Planning & Investment Department (in the headquarter and by the respective DCs,</p> <p>It may be strictly observed that the conduct of the Fellows and Assistant Fellows and their access to the data shall be the sole responsibility of the concerned officers under whose disposal their services are placed.</p>
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9	Tasks Related to Assignment & other tasks incidental thereon	<p>These Assistant Fellows will help identify problems in the design of programs, schemes and implementation processes through rigorously structured research projects, so that necessary improvement can be made to the policy implementation levels at implementation level.</p> <ol style="list-style-type: none"> 1. To support the senior officers of the office of Hon'ble Chief Minister, Department of Finance, Planning & investment etc. 2. To supplement the analysis process within the Department of Finance, Planning & Investment, GoAP 3. To expedite office work and projects using technology and support the government in the process of transformation to Good Governance. 4. To assess the impact of development works/projects initiated by the Government. 5. To evaluate the challenges faced in project delivery and implementation. 6. Any other tasks assigned by the Competent Authority from time-to-time
10	Educational Qualifications	<p>Essential:</p> <ol style="list-style-type: none"> 1. Masters in any discipline 2. At least 60% marks in both Under Graduation and Post Graduation from Institutes of National Importance/Reputed Universities having a minimum of 60%. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Candidates with domain experience and from premier institutes like IITs/IIMs/ISB/TISS will be preferred. 2. Candidates with knowledge of Project Management skills, experience in implementing and

		monitoring of Government Schemes, ICT Experience, Proficient in using MS Office products like Word, Excel and PowerPoint. Exposure in using MS Projects or similar tools will be preferred.
11	Experience	Minimum 2 years of work experience in the relevant field is desired.
12	Place of Posting/Job Location	In any Departments/Districts of Arunachal Pradesh. The competent authority of GoAP will assign a job, and place of work as deemed fit based on the requirement and performance.
13	Capacity Building	Dr. Kalam Centre, IIM Shillong will provide an orientation program for the Assistant Fellows for 5 days.

Selection:

Selection of Fellows and Assistant Fellows will be through written examination and personal interviews purely on merit and based on academic credentials/performances.

Logistics & support:

Fellows and Assistant Fellows will be required to have their own laptops. GoAP shall provide the working space, internet facility and other necessities as deemed fit by the Department of Finance, Planning and Investment.

Relaxation:

GoAP will have the power to relax any of the conditions except the educational qualification mentioned above in respect of any deserving candidates.

Procedure and conditions for Applicants

1. Interested and eligible candidates may apply using the mentioned below.
2. The last date for submission of the application is 1700 hrs on 06-07-2025
3. Applications received after the due date and time will not be entertained and are liable to be rejected.
4. Applicants must specify their area of interest and willingness to take up any tasks during the Contract period.
5. The crucial date for the determination of essential qualifications and age limit will be the closing date of application.
6. Candidates are requested kindly to go through the advertisement carefully, before applying.
7. If the number of applications received in response to the advertisement is large, IIM, Shillong may shortlist the candidates to a reasonable limit based on the essential and desirable qualifications/record of academic performance / relevant experience for the post or any other benchmarks as decided by a committee constituted to screen the applications.
8. The prescribed essential qualifications are minimum and mere possession of the same does not entitle candidates to be called for an Interview/Selection.
9. Candidates will have to produce the proof of details furnished in their applications, in original, during the Interview.
10. Candidates should have a valid email-id and mobile number which should be kept active till the declaration of the result. All communications relating to this advertisement shall be sent to the email-id / mobile SMS mentioned by the candidates in the application.
11. Director, IIM Shillong reserves the right to cancel the recruitment process without assigning any reason thereof or modify the number of vacancies to be filled.
12. Canvassing in any form and /or bringing any influence, political or otherwise will be treated as disqualification. No interim correspondence/inquiry will be entertained.
13. The number of vacancies mentioned in the advertisement may vary depending upon the requirements.

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